

BREADSALL PARISH COUNCIL  
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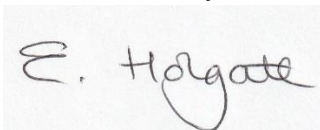
DATE: 10<sup>th</sup> May 2023

To the Chairman and Members of Breadsall Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Breadsall Parish Council to be held on Tuesday May the 16<sup>th</sup> 2023 at 7pm in the Memorial Hall, Breadsall.

Yours sincerely



Liz Holgate  
Clerk to the Council

## **AGENDA PART I – NON-CONFIDENTIAL INFORMATION**

### **1. ELECTION OF MEMBERS**

- a. **Declaration of Acceptance of Office – Councillors**
- b. **Election of Chair**
- c. **Declaration of Acceptance of Office – Chair**
- d. **Election of Vice Chair**
- e. **Declaration of Acceptance of Office – Vice Chair**
- f. **Standing Orders** – to RESOLVE to adopt the Standing Orders and any alterations as circulated by DALC
- g. **Financial Regulations** – to RESOLVE to continue to adopt the Financial Regulations
- h. **Risk Management Plan** – to RESOLVE to continue to adopt the Risk Management Plan, see document library of website
- i. **Parish Council Policies** – to RESOLVE to continue to adopt the policies, see document library of website.

2. **Apologies** - to receive apologies for absence.

3. **Variation of Order of Business**

#### 4. Declaration of Members Interests -

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

#### 5. Dispensations –

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011

#### 6. Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

##### **(b) Reports from Outside Bodies**

Reports from the Police Liaison Officer, Neighbourhood Watch Group, any County Council or Borough Council Member who is in attendance, they will be given the opportunity to raise any relevant matters.

7. **Minutes** - To approve the Minutes of the Meeting held on 11<sup>th</sup> April 2023 as circulated.

8. **To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: - “In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

9. **Chairman's Announcements.**

10. **Report of the Parish Clerk –**

a) **2022/2023 Year End**

- i) **Adoption of Audit Report for 2022/23** – to RESOLVE to adopt the Audit as circulated by the Clerk
- ii) **Annual Governance and Accountability Return: Adoption of the Annual Governance Statement for 2022-23** – to RESOLVE to adopt the statement as circulated by the Clerk
- iii) **Adoption of the Accounting Statements for 2022-23** – to RESOLVE to adopt the statements as circulated by the Clerk

- b) **DALC Subscription 2023**– to RESOLVE as to whether to continue with the DALC subscription, and if so whether to take up the additional Enhanced Training Fee
- c) **Chairman’s Allowance** – to RESOLVE on the level of allowance for 2023/24
- d) **DALC Seminar Day 2023** - to RESOLVE on any attendees for the day, this is at a cost of £55.00 per person
- e) **Play Area project** – to RESOLVE to note the information and to approve the proposal that the Memorial Hall be the applicant to Entrust for a large grant.
- f) **Clerk’s Salary** – to RESOLVE to note that the Clerk will receive one point increase on the salary scale in May 2023 as per contract.
- g) **General Power of Competence**– to RESOLVE if the Council wishes to take up this power.
- h) **Proposal for Coronation Planter** – to note the information and to RESOLVE as to whether to proceed

**11. Correspondence and Items raised by Councillors**

- a) None

**12. Finance**

**a) Accounts for payments and receipts since last meeting**

<b>Payee</b>	<b>Description</b>	<b>£</b>
HMRC	Income Tax Mar	106.40
Elizabeth Holgate	Salary Mar	425.73
Elizabeth Holgate	Mar expenses (WFH allowance, printer ink)	48.98
P Dickinson	Salary Mar	164.66
Glendale	Mar Monthly Maintenance	385.31
DALC	Clerk Elections Training	20.00
Npower	Electricity 2021/22	46.45
Website Design Derby	Monthly Maintenance	29.99
Website Design Derby	Domain name, SSL, SEO	105.60
Website Design Derby	Yearly hosting/support	359.88
<b>Total</b>		<b>1 693.00</b>

<b>Income</b>	
EBC Precept + Concurrent	23 900.00
<b>Grand Total</b>	<b>22027.00</b>

- i) **Bank balances** – to RESOLVE to note the information as circulated by the Clerk
- ii) **Year End** – to RESOLVE to note the information as circulated by the Clerk

### 13. Planning

- a) **Planning Applications - ERE/0423/0004** 3 Station Road Breadsall DE21 5LG. Single storey rear extension and first floor extension to include raising the height of the existing building and 1 x rear balcony.  
**ERE/0223/0004** 39 Brookside Road Breadsall DE21 5LF. Revised design of original application for demolition of existing outbuilding and rear section of existing dwelling, construction of two-storey rear extension and two single story side extensions, one to replace existing garage.

b) **Planning Approvals/Refusals – ERE/0223/0053** Breadsall Priory, Moor Rd Breadsall DE7 6DL. Listed building consent to undertake works to part of the roof of the stable block to include the dormers and rooflights on western slope, and reinstatement of roof tiles, the insertion of conservation area roof lights. Approve with Cond (Delegated)

**14. DALC Circulars 05/2023 and training programme 2023 as circulated-** to RESOLVE to note the information and on whether anyone wishes to take up any of the training courses listed.

### 15. Items for information only:

- a) SIDS – I am continuing to obtain quotes and produce all relevant paperwork for both Derbyshire County Council and the PCC.
- b) No response received as yet from BT to letter sent re use of telephone exchange land
- c) No further action on Lime Lane application; pending consideration, internal target date of 7/6/23
- d) No further correspondence received on school/Brookside Rd issues

**16. Correspondence** – to RESOLVE to note the correspondence issued since the last Parish Meeting:

- |  |  |         |
|--|--|---------|
| a) Breadsall School Request to help with Coronation mugs |  | 12/4/23 |
| b) 3 x suppliers   | Request for quotes for proposed planter            | Various |
| c) Police  | Request for info on PCSO cover                     | 17/4/23 |
| d) Volunteers  | Asking for interest in Speedwatch coordinator role | 19/4/23 |
| e) BT Property   | Letter re use of telephone exchange land           |         |
|  | 21/4/23  |         |

- |                            |   |         |
|----------------------------|---|---------|
| f) Parish Noticeboard Co   | Order new board                           | 21/4/23 |
| g) Breadsall School Chaser | re Coronation mugs                        | 25/4/23 |
| h) DCC Highways            | Request advice on location of SID Moor Rd | 25/4/23 |

**PART II – CONFIDENTIAL INFORMATION 17. To move the following resolution -  
“That in view of the confidential nature of the business about to be transacted it is  
advisable in the public interest, that the press and public be temporarily excluded,  
and they are instructed to withdraw.”**

**18. Date of next meeting – 13<sup>th</sup> June 2023 at 7.15 pm.**